



# Safe & Sound

HILLSBOROUGH

**March 22<sup>nd</sup>, 2016**  
**Leadership Council**  
**AGENDA**

- I. Call meeting to Order/Pledge of Allegiance (5 mins)**
- II. Special Presentation / Community Spotlight (10 mins)**  
*Marshall Middle School Gentlemen's Quest Program*
- III. Public Comment (10 mins)**
- IV. Approve minutes from February 16<sup>th</sup> Meeting (5 mins)**
- V. Old Business:**
  - a. April Leadership Council Date Change (F. Barton) (5 mins)
  - b. Updated Bylaws (M. Sinacore) (5 mins)
  - c. Sunshine Law Presentation (Hillsborough County Attorney's Office) (10 mins)
- VI. New Business:**
  - a. Director's Report (F. Barton) (15 mins)
  - b. Committee Updates
    - i. Business Outreach (F. Barton) (3 mins)
    - ii. Communications (S. Hegarty) (3 mins)
    - iii. Cultivating Communities (K. Parris) (3 mins)
    - iv. Data (J. Robe) (3 mins)
    - v. Family Health & Well Being (M. Marino) (3 mins)
    - vi. Grant Writing (A. Smith) (5 mins)
    - vii. Improving Neighborhoods (C. Lewis) (3 mins)
    - viii. Maximizing Impact (S. Combs) (3 mins)
    - ix. Youth and Gun Violence (K. Heide) (5 mins)
    - x. Policy & Governance (W. Niles) (3 mins)
- VII. Questions and Comments (10 mins)**
- VIII. Next Meetings: (5 mins)**

**Tuesday, April 26<sup>th</sup>, 2016**  
**1:00 PM**  
**Temple Terrace – Omar K.**  
**Lightfoot Recreation Center**

**(NOTE SAME DAY AS**  
**HEROES LUNCHEON)**

**Tuesday, May 24<sup>th</sup>, 2016**  
**1:00 PM**  
**University Area CDC**

**Tuesday, June 28<sup>th</sup>, 2016**  
**1:00 PM**  
**TBD**

- IX. Adjourn**

**Safe & Sound Hillsborough**  
**Tuesday, February 16<sup>th</sup>, 2016**  
**Children's Board of Hillsborough County**

**Leadership Council Members Present**

Julianne Holt, Chair, Public Defender's Office  
Kenneth Albano, Vice Chair, City of Temple Terrace  
Freddy Barton, Safe & Sound Hillsborough  
James Burton, Hillsborough County Sheriff's Office  
Carla Lewis, City of Tampa  
Angie Smith, Administrator's Office of the Court  
Keith O'Connor, City of Tampa, Tampa Police Dept.  
Michael Sinacore, State Attorney's Office  
Walter Niles, Florida Dept. of Health  
Kelley Parris, Children's Board of Hillsborough Cnty  
Gina Justice, 13<sup>th</sup> Judicial Circuit Court  
Cindy Stuart, Hillsborough County School Board  
Marie Marino, Public Defender's Office  
Kathleen Heide, University of South Florida

**Alternates Present**

Marc Hutek, Hillsborough County School Board  
John Chaffin, Hillsborough County Sheriff's Office  
Nichole Hanscom, Communications Committee  
Holly East, Hillsborough County, BOCC

**Others Present**

Martha Coulter, University of South Florida  
Ilene Chavez, Safe & Sound Hillsborough  
Linnette Salcedo, Safe & Sound Hillsborough  
Willie Parker, Jr., Hillsborough County Sheriff's Office

The meeting was called to order at 1:05 p.m. by Chairwoman Julianne Holt, and led the group in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Safe & Sound Hillsborough Leadership Council received copies of the minutes from the January 19<sup>th</sup>, 2016 meeting via email to allow the opportunity for review.

**MOTION:** Ms. Angie Smith requested the correction to the minutes on Page 2, on the last paragraph "Ms. Smith requested that each agency appoint and designate a grant contact person to the committee". Vice Chair Kenneth Albano made a motion to approve the minutes from the previous meeting. The motion was seconded by Mr. Michael Sinacore. The motion carried and the minutes were approved with a modification request.

**OLD BUSINESS:**

***Action Items that require update:***

Mr. Michael Sinacore suggested at the January Meeting that the Youth & Gun Violence sub-committee be elevated to a full committee.

**MOTION:** Mr. Michael Sinacore made a motion that the Youth & Gun Violence sub-committee be elevated to a full committee. The motion was seconded by

Vice Chair Kenneth Albano. The motion carried and the Youth & Gun Violence sub-committee was elevated to a full committee was approved without modification.

***Introduction of New Leadership Council Member:***

Colonel James Burton, of the Hillsborough County Sheriff's Office, has formally transitioned off of the S&SH Leadership Council due to additional job responsibilities and promotion to Chief Deputy. Colonel Burton has assigned Major Willie Parker, Jr. as his replacement to the S&SH Leadership Council. Major Parker is currently the Commander of the Community Outreach Division for the Hillsborough County Sheriff's Office.

***All-Call January Meeting Update:***

Mr. Freddy Barton updated the Leadership Council that new membership and support was added to S&SH. There were 144 attendees at the All-Call Meeting. Of the 144 attendees, half of the attendees were new to S&SH, and 51 of the attendees enrolled in a S&SH committee. S&SH will plan to host an All-Call Meeting each year to continue gaining additional support from the community.

***Neighborhood Zone Grant Update- 33610:***

Mr. Freddy Barton updated the Leadership Council that the first Neighborhood Zone Grant (NZG) was started in East Tampa, and 44 individual community stakeholders attended the meeting. The NZG is opportunity to provide funding the S&SH target areas that will be resident led and community driven following the Strategic Plan. The residents and the stakeholders in those communities will come up with their project that will address violence prevention. Plans for the second NZG in the University Area will occur in the beginning in March 2016.

**NEW BUSINESS:**

***Committee Updates:***

Mr. Freddy Barton presented on behalf of the Business Outreach Committee. He is still actively looking for a Chair for the committee. Mr. Barton reports that Mark Sharpe and Jane Castor will both serve as Co-Vice Chairs for the committee. As work continues in the community, business partnerships have been identified. The University Mall will be sponsoring S&SH, and has agreed to serve as an S&SH business entity. While the University Mall is in under new construction, they plan to place the S&SH Logo at the new proposed entrance to inform the community that the University Mall is a safe place for the residents in the University Area.

Mr. Steve Hegarty, Chair of the Communications Committee, updated the Leadership Council that the committee is working with Plant City Police Department to coordinate the next Mock Trial in Plant City to be held on February 26<sup>th</sup>, 2016.

Ms. Kelley Parris, Chair of the Cultivating Communities Committee, presented to the Leadership Council that the committee developed a survey to be administered to the Neighborhoods Associations to identify the top issues in those neighborhoods. Once the issues are identified, the quarterly phone calls according to those topics will be scheduled, and will include content experts. The S&SH Staff is formatting and finalizing the survey so that it can be distributed by Ms. Carla Lewis of the City of Tampa and Ms. Wanda Sloan of Hillsborough County. Ms. Parris requests that a law enforcement,

Children's Board, S&SH, City of Tampa, & Hillsborough County representative be included in the Neighborhood Conference Calls. Ms. Parris informed the Leadership Council that the Children's Board of Hillsborough County has requested \$150,000 in funding from their Board for summer programming to keep kids safe during the summer. S&SH is looking to possibly fund a portion of Summer Programming for the four (4) target areas. The Summer Programming planning has begun, and is looking for additional agencies to partner with, and contribute to the combined efforts with S&SH. The curriculum will include literacy, arts, safety, stem, sports, and character education. An Expo will be held on March 7th, 2016 at the Children's Board of Hillsborough County from 9:00 a.m. to 12:00 p.m. The program and the curriculum will need to be identified as planning continues, and plans for the summer programs to start in the second week of June 2016. The target youth ages will be 6-14 years old. Ms. Parris requests that each S&SH agency designate a representative to participate on the Neighborhood Conference Calls.

Mr. John Chaffin, Vice Chair of the Data Committee, updated the Leadership Council that the committee is still working on updating the crime data for the 18 indicators, and printing street level maps as requested by S&SH Staff needed for the Neighborhood Zone Grant Community Meetings. The committee is next scheduled to meet on Friday, March 11<sup>th</sup>, 2016 at 10:00 a.m. at the Children's Board of Hillsborough County.

Ms. Marie Marino, Chair of the Family Health & Well Being Committee, updated the Leadership Council that the committee is focusing on addressing mental health, substance abuse, and trauma informed care issues in the community. The age range of the target population is from middle school to 25 years old, a well-supported target population due to grants available in the community. The target intercept in the communities include the needs of the faith based and medical representatives within the community, who are addressing mental health, substance abuse, trauma on a daily basis. Both the faith based and medical based representatives from the community are active in committee meetings, and both request the committee look into providing mental health first aid training. The committee will focus on providing this training, and is in the process of looking into providers and funding partners. The committee has also discussed utilizing schools as a safe haven for children on the weekends to be available for community activities to promote mental wellness and substance abuse. The committee plans to include the faith based and medical representatives to participate and provide additional information and training within the school systems community events. The Leadership Council endorses and supports the planning stages of the committee in addressing mental health and substance abuse.

Ms. Angie Smith, Chair of the Grant Writing Committee, updated the Leadership Council that the University of South Florida is submitting the grant funding application for The CDC National Centers of Excellence in Youth Violence Prevention: Building the Evidence for Community- and Policy- Level Prevention, which is due on February 27<sup>th</sup>, 2016 on behalf of S&SH. Ms. Smith thanks the Leadership Council for their letters of support, Dr. Coulter, Dr. Salinas, and Paul Mulrenin of the University of South Florida, Tonia Williams of the Children's Board of Hillsborough County in preparing the budget, Holly East of Hillsborough County in providing the historical knowledge of S&SH, the Data Committee, and many other representatives of S&SH as the combined efforts and collaboration has moved S&SH in a positive way. Ms. Smith discussed the Interlocal Agreement and the agencies who have obligations to

provide grant writers to the Grant Writing Committee. Ms. Smith requested a follow up on the designees to the committee from the remaining foundational members for the Decision Matrix.

Chairwoman Julianne Holt stated that the Leadership Council has had previous discussions that Infrastructure would be moved to Improving Neighborhoods. Ms. Carla Lewis, Chair of the Improving Neighborhoods Committee, agreed and accepted the Infrastructure Committee would unite with the Improving Neighborhoods Committee. Chairwoman Julianne Holt recommended to Ms. Lewis that a representative from the Planning Commission be a part of the committee. Ms. Lewis notified the Leadership Council that the committees decided that it was not feasible to coordinate the Violence Prevention Conference at this time, and it is proposed instead to plan for a 2017 Conference. Ms. Lewis updated the Leadership Council that the committee is focusing on the Youth Summit. The committee has created a subcommittee that plans to format the Youth Summit Agenda and the outcomes the committee is trying to achieve in line with the Strategic Plan. The committee is working on parent involvement, teen outreach in the target areas, program summit agenda, incentives for the youth, and marketing efforts. The committee is next scheduled to meet on Friday, March 18<sup>th</sup>, 2016 at 1:30 p.m. at the Children's Board of Hillsborough County. Starting in April 2016 the committee is regularly scheduled to meet every first Friday of the month, from 1:30 pm to 3:30 pm at varying locations.

Mr. Marc Hutek, Vice Chair of the Maximizing Impact Committee, updated the Leadership Council that the committee is working closely with the Crisis Center of Tampa Bay updating all contacts on the Guide Map. The committee is also working on establishing the 1-800 Number. The committee is looking to partner with the Hillsborough County Anti-Drug Alliance (HCADA). The HCADA currently has a program going into public schools that works directly with resource officers, in which a tool kit was developed for every middle school and high school that contains drug abuse, alcohol abuse, bullying, and violence prevention information. The committee would like to utilize the tool kit to further promote S&SH Guide Map with youth in the community. The committee is also interested in mobilizing student volunteers from the University of South Florida as an additional resource to distribute the S&SH Guide Map to adults in the community.

Dr. Kathleen Heide, Chair of the Youth & Gun Violence Subcommittee, updated the Leadership Council that from the All Call Meeting the committee was able to attract 10 new members adding to the diversity of the committee. Dr. Heide reminded the Leadership Council the 3<sup>rd</sup> Mock Trial is scheduled for February 26<sup>th</sup>, 2016 at the Plant City Courthouse. The Committee is planning to have more adult participation at the mock trial as an opportunity to survey the adults for more information in addition to surveying the youth.

Mr. Michael Sinacore, Vice Chair of the Policy & Governance Committee, reviewed the Article revisions from the January Meeting of the draft Bylaws for Safe & Sound Hillsborough Violence Prevention Collaborative with the Leadership Council. Mr. Sinacore discussed the following recommended revisions with the Leadership Council: A wording change in Article 1.1, participation in S&SH is open to all individuals in Article 3.2, alternate designee in Article 3.7, wording change in Article 3.8, notice of public meetings in Article 4.5, wording change in Article 5.2, term limits in Article 5.5, wording change in Article 5.7, applications in Article 6.4 was removed, attendance in person in Article 7.2, majority rules in Article 7.3, provisions to institutional members in Article 7.3.1, member presence in Article 7.4,

voting and member presence in Article 7.7 and 7.8, issue for reconsideration in Article 7.9, additional wording in Article 8, and bylaw amendments in Article 10.

**MOTION:** Mr. Walter Niles made a motion to adopt the Bylaws for Safe & Sound Hillsborough Violence Prevention Collaborative as proposed with spelling correction in Article 5.2. The motion was seconded by Vice Chair Kenneth Albano.

**MOTION TO AMEND:** Commissioner Kevin Beckner moves to amend the motion that would utilize *Robert's Rules of Order* to cover procedures not directly mentioned in the Bylaws. The motion to amend was seconded by Ms. Cindy Stuart. The motion to amend carried and was approved by the Leadership Council.

The motion to adopt the proposed Bylaws for the Safe & Sound Hillsborough Violence Prevention Collaborative with the spelling correction in Article 5.2 and adopt *Robert's Rules of Order* carried and was approved by the Leadership Council.

- **Action Item:** Mr. Sinacore will submit a request to the County Attorney to provide training and education regarding Florida "Sunshine Law" relating to public meetings and proper notice of meetings to the Leadership Council.
- **Action Item:** The Policy & Governance Committee will provide an updated draft of the Bylaws of the Safe & Sound Hillsborough Violence Prevention Collaborative to the Leadership Council at the March Meeting.

**Public Comment:** There was no public comment.

Chairwoman Julianne Holt asked if there were any other questions or comments. There were none and the meeting was adjourned at 2:40 p.m.

*There is no financial impact to Hillsborough County BOCC as a result of this meeting.*

The next scheduled meeting of the Safe & Sound Hillsborough Leadership Council is on March 22<sup>nd</sup>, 2016 beginning at 1:00 p.m., located at Hillsborough Community College, John R. Trinkle Center, located at 1206 North Park Road, Plant City, Florida 33563.



**BYLAWS OF THE SAFE & SOUND HILLSBOROUGH  
VIOLENCE PREVENTION COLLABORATIVE**

**ARTICLE 1: NAME AND PRINCIPAL OFFICE**

- 1.1 Safe & Sound Hillsborough is an agency collaborative collective impact project focused on implementing *Safe & Sound Hillsborough Strategic Plans* in order to reduce violent crime through a public health approach grounded in science.
- 1.2 Safe & Sound Hillsborough operates pursuant to an Interlocal Agreement executed and attested April 15, 2015 (Board of County Commissioners Hillsborough County Florida document no. 15-0336), as authorized by the Florida Interlocal Cooperation Act of 1969, §163.01, Florida Statutes. The Agreement expires September 30, 2019, unless terminated sooner in accordance with the Agreement.
- 1.3 The principal operating office is 1002 East Palm Avenue, Suite 200, Tampa, Florida 33605.

**ARTICLE 2: VISION AND VALUES**

- 2.1 Safe & Sound Hillsborough Vision: Working together to build strong families, safe schools and healthy neighborhoods.
- 2.2 Safe & Sound Hillsborough Values:
  - Community violence is preventable.
  - Community violence is a public health crisis.
  - Violence prevention is a public health initiative.
  - Meaningful and robust policy, system, and environmental changes can be accomplished collectively through the inclusion of and contributions from all sectors and people groups in Hillsborough County.

### **ARTICLE 3: MEMBERSHIP AND LEADERSHIP**

- 3.1 Safe & Sound Hillsborough meetings and committee meetings, subcommittee meetings, and community meetings held to encourage dialogue with citizens will be open to the public.
- 3.2 Participation in Safe & Sound Hillsborough is open to all individuals.
- 3.3 The Safe & Sound Hillsborough Leadership Council has oversight and authority over the affairs of Safe & Sound Hillsborough subject to limitations set forth in the Interlocal Agreement and these Bylaws.
- 3.4 The Safe & Sound Hillsborough Leadership Council is composed of foundational institutional members and committee leadership members.
- 3.5 The institutional parties to the Interlocal Agreement in effect at the time compose the foundational institutional members of the Leadership Council.
- 3.6 Any party, agency, organization, corporation, or institution wishing to become an institutional member of the Leadership Council must become a party to the Interlocal Agreement with the consent and approval of all existing parties to the Interlocal Agreement.
- 3.7 Institutional members are represented by an appointed designee of the agency/institution. An alternate designee may also be selected to interact with Safe & Sound Hillsborough on behalf of the institution when the appointed designee is unavailable.
- 3.8 In accordance with the Interlocal Agreement, the foundational institutional members of the Leadership Council set general policy; ensure legal, ethical, and fiduciary integrity and maintain accountability; ensure adequate financial and personnel resources, approve financial plans, and oversee financial management. Hiring, support, and evaluation of the performance of the Safe & Sound Hillsborough operations staff shall occur in accordance with the Interlocal Agreement.
- 3.9 Safe & Sound Hillsborough Committees are established in Article 6. All committees of Safe & Sound Hillsborough shall have a Chair and Vice Chair, to be selected as provided in these Bylaws. Chairs of each of the Safe & Sound Hillsborough Committees serve on the Safe & Sound Hillsborough Leadership Council as committee leadership members.
- 3.10 Committee leadership is responsible for recommending to the Leadership Council policy, operational, environmental, and systems strategies, and implementing and overseeing approved strategies and operational directions of Safe & Sound Hillsborough.



#### **ARTICLE 4: OPERATIONAL SUPPORT**

- 4.1 Safe & Sound Hillsborough has the following operational support: Executive Director, Outreach Manager, Administrative Assistant and any other positions deemed appropriate and permitted in accordance with the Interlocal Agreement.
- 4.2 The responsibilities and roles of the Leadership Council foundational members and the general duties of the Executive Director are provided in the Interlocal Agreement. The Safe & Sound Hillsborough operations staff is essentially responsible for ensuring the day-to-day operations occur within budget and within directives established by the Leadership Council.
- 4.3 The Executive Director is a non-voting, ex officio member of Safe & Sound Hillsborough.
- 4.4 The Executive Director shall prepare an agenda prior to each Safe & Sound Hillsborough meeting in conjunction with the Chair or Vice Chair if the Chair is unavailable.
- 4.5 The Executive Director shall arrange and coordinate Leadership Council, committees, and community meetings and ensure compliance with Florida's "Sunshine Law" relating to public meetings including proper notice of meetings and retention of public records.
- 4.6 The Executive Director shall ensure minutes of each Safe & Sound Hillsborough meeting are prepared and included for approval in the subsequent meeting agenda and materials.

#### **ARTICLE 5: CHAIR AND VICE CHAIR**

- 5.1 A Chair and Vice Chair of the Safe & Sound Hillsborough Leadership Council shall be elected from among the foundational institutional members.
- 5.2 The Chair presides at all regular and special meetings of Safe & Sound Hillsborough Leadership Council. The Chair shall perform such other duties usually incident to the position.
- 5.3 The Vice Chair shall perform the duties of the Chair in event of the Chair's absence or temporary inability to act, and shall perform such other duties usually incident to the office.
- 5.4 The Chair and Vice Chair shall be elected at a meeting properly noticed for such purpose.
- 5.5 The Chair and Vice Chair shall be elected by a simple majority of the Leadership Council present at the Annual Meeting and shall serve a one (1) year term. Terms run October 1 through September 30. There is no limit to the number of terms an individual may serve as Chair or Vice Chair.

- 5.6 If a vacancy should occur, the Leadership Council may hold a special election.
- 5.7 The Chair or Vice Chair may be removed from office for good cause by a 2/3 vote of the foundational institutional members.

## **ARTICLE 6: COMMITTEES**

- 6.1 Committee membership may be either institutional or individual depending on the committee, and as defined further in the Interlocal Agreement or these Bylaws.
- 6.2 Standing committees of continuing existence shall include the Data Committee, Communications Committee, Grant writing Committee, and Governance Committee.
- 6.3 Additional committees may be established or dissolved by the Chair with approval from the Leadership Council or by vote of the Leadership Council as needed to accomplish Safe & Sound Hillsborough's strategic goals.
- 6.4 Each committee will elect members from within the committee to serve as Chair and Vice Chair in order to represent the committee on the Leadership Council. The Vice Chair serves as the alternate for the Chair on the Leadership Council when the Chair is unavailable.
- 6.5 Committee Chairs and Vice Chairs will be elected by majority vote of the respective committee and will serve a term of one year to begin each year in October, or at any time if needed in order to fill a vacancy. There is no limit to the number of terms an individual may serve as committee Chair or Vice Chair.
- 6.6 Chairs may create subcommittees within their respective committees to focus on a particular task or topic. The Committee Chair should designate a subcommittee chair for the purpose of calling subcommittee meetings and reporting to the committee chair. Subcommittee chairs do not have voting rights on the Leadership Council.
- 6.7 The Chair of the Leadership Council may create ad hoc taskforces for the study and investigation of particular tasks or topics. A Taskforce serves until the completion of the work for which it was established. The Chair of the Leadership Council shall designate a member of the taskforce for the purpose of calling meetings and making report to the Leadership Council Chair and Vice Chair, unless directed to report otherwise.
- 6.8 The Executive Director is a non-voting, ex officio member of all committees and shall keep the Leadership Council Chair and Vice Chair fully advised as to meetings and all activities.

## **ARTICLE 7: MEETINGS AND VOTING**

- 7.1 There shall be an Annual Meeting of the membership on or about the beginning of each fiscal year.

- 7.2 For meetings of the Safe & Sound Hillsborough Leadership Council or its committees, subcommittees, or taskforces, attendance in person by a simple majority (50% plus one person) of the number of assigned members constitutes a quorum for the transaction of business.
- 7.2.1 For meetings of the Leadership Council, a quorum will not exist unless either the Chair or Vice Chair is in attendance in person.
- 7.3 A simple majority (50% plus one person) of the members present in person and voting shall be sufficient to pass or approve any matter, except as otherwise provided for in these Bylaws.
- 7.3.1 Matters related to Bylaws amendments, fiscal matters, adoption of policy, or other matters affecting the funding of any foundational member institution not contemplated by the Interlocal Agreement, or other issues as specified in these Bylaws may be acted upon only with the approval of a majority of the foundational members.
- 7.4 Leadership Council members present at a meeting will be entitled to one vote on matters brought before Safe & Sound Hillsborough, unless otherwise provided by the Bylaws.
- 7.4.1 Alternates for members of the Foundational Members and Committee Vice Chairs may vote only when the official designee is not present and available to vote.
- 7.5 The Chair and Executive Director shall set the agenda for each regular meeting. Any Safe & Sound Hillsborough member may request to agenda an item for a regular meeting. The final agenda and accompanying materials for each regular meeting shall be electronically provided to the appointed designees and alternates of the Leadership Council at least 5 calendar days prior to the meeting. During a regular meeting, the Chair shall not take up a matter not properly noticed on the agenda unless a majority of the Leadership Council votes to waive the notice requirement.
- 7.6 The Chair or a majority of the Leadership Council members may call a special meeting. The call for a special meeting shall contain the time and place of the meeting, and state with specificity the purpose of the proposed meeting. Members shall be provided 48 hours notice, exclusive of weekends and state holidays, of a special meeting. During a special meeting, the Chair shall not take up a matter not properly noticed.
- 7.7 Committee members will be entitled to one vote on matters brought before the committee, unless otherwise provided by the Bylaws. A simple majority of the membership present and voting shall be sufficient to pass or approve any matter, except as otherwise provided for in these Bylaws.
- 7.8 Designees or alternates shall have authority to vote and participate as a member of the committee or Leadership Council based on the individual or entity they represent. Members of the Leadership Council who are unable to attend a meeting are urged to

send a designee whenever possible and provide advance notice to the Chair, Vice Chair, or Executive Director.

- 7.9 A member of the Leadership Council who was unable to attend or send a designee to vote at a properly noticed meeting due to an unavoidable conflict or emergency may request in writing to schedule the issue for reconsideration at the next regularly scheduled meeting. Upon receipt of such a request, the Chair may direct the Executive Director to agenda the issue for reconsideration.
- 7.10 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Leadership Council in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Leadership Council may adopt.

## **ARTICLE 8: DIVERSITY AND NON-DISCRIMINATION**

The members, officers, committee members, employees, and persons working on behalf of Safe & Sound Hillsborough shall be treated entirely on a non-discriminatory basis with respect to actual or perceived age, sex, race, religion, national origin, disability, handicap, marital status, and sexual orientation, or gender identity or expression. Safe & Sound Hillsborough is committed to policies and practices that ensure the inclusion of all sectors and people groups in Hillsborough County.

## **ARTICLE 9: FINANCIAL ADMINISTRATION**

- 9.1 The fiscal year shall end on the 30<sup>th</sup> of September each year.
- 9.2 It is the intent of Safe & Sound Hillsborough to provide the best service to Hillsborough County residents while encouraging healthy competition, supporting local communities and businesses, and operating in accordance with all federal, state, county, and municipal regulations.
- 9.3 Financial administration, including purchasing and procurement, will comply with the provisions of the Interlocal Agreement as well as federal, state, and local regulations.

## **ARTICLE 10: BYLAWS AMENDMENTS**

The governance committee shall review the bylaws at any time on its own initiative or at the direction of the leadership council. A supermajority (2/3) vote of the Leadership Council foundational institutional members is required for creating, altering, amending, revising, or rescinding the Bylaws. There shall be 10 days notice to the Leadership Council members of the proposed amendments.

## **ARTICLE 11: CONFLICT OF INTEREST**

Safe & Sound Hillsborough shall adopt and implement policies designed to avoid possible

conflicts of interest among the personal interests, the business interests of the members and staff, and the interests of the organization.